



CHIEF HEALTH OFFICER BRANCH

Enquiries to: **Medicines Regulation & Quality
Health Care Regulation Unit**
Telephone: (07) 3328 9890
Facsimile: (07) 3328 9821
File No: QCOS/002191
Our ref: AG003859913

HEALTH (DRUGS AND POISONS) REGULATION 1996

APPROVAL UNDER SECTION 18(1)

I, Susan Ballantyne, delegate of the Chief Executive, Queensland Health, do hereby approve, in relation to a state school or a non-state school which provides primary or secondary education in Queensland, the persons, or class of persons, listed in Column A to perform the functions listed in Column B for the scheduled drugs or poisons listed in Column C.

Column A	Column B	Column C
Persons or class of persons	Function	Scheduled Drug or Poison
Principal or persons authorised by the principal	Obtain possess and administer	Schedule 3 Adrenaline when packaged as an auto-injector

subject to the following conditions:-

1. The obtaining and administration is for the purpose of providing emergency medication to students and staff for the treatment of anaphylaxis.
2. The medicine is obtained from a pharmacist or licensed wholesaler of drugs and poisons on the signed written order of the principal.
3. The medicine is stored in the school's first aid kit and access is restricted to the principal or authorised persons. The medicine must be stored in accordance with any directions by the manufacturer regarding temperature control.
4. The medicine must only be administered by the principal or authorised person in accordance with a protocol developed or adopted by the school in relation to the emergency administration of such medicine. The protocol must include:
 - the appropriate training that is to be provided concerning the emergency administration of the medicine. Such training must, as a minimum, provide for the ability of the approval holder to have specific learning outcomes in the following:

Recognition of the symptoms and signs of anaphylaxis

- Basic knowledge of anaphylaxis
- Recognition of common symptoms and signs of anaphylaxis

Knowledge of appropriate use of medication

- Knowledge of what the appropriate medication is for emergency treatment of anaphylaxis
- Knowledge of how to use adrenaline when packaged for use in an auto-injector

Ability to implement an anaphylaxis plan

- Knowledge of an anaphylaxis plan (including to call an ambulance/further medical assistance)

5. Records must be kept under the protocol developed by the school in relation to the emergency administration of the medicine. These records must, as a minimum, include:

- The name of the child or staff to whom the medicine was administered;
- The name of the person who administered the dose;
- The date of administration;
- The time of administration;
- The dose administered.

Such records must be retained for a minimum of two years.

6. The duration of this approval is from the date of signature below for a period of five (5) years, unless sooner suspended, cancelled, replaced or surrendered, whichever occurs first.

Given under my hand at Brisbane this

29th

day of July 2015.



Dr Susan Ballantyne
Delegate of the Chief Executive
Queensland Health

Effective date: 29 July 2015

Expiry date: 15 October 2020

Approval number: AG003859913

General Information relating to this approval

- This approval has replaced the previous approval number: AG003859913 issued on 13th September 2013.
- This approval allows the listed medicine to be obtained by the approval holder for the school to keep a stock of such drugs and poisons for emergency administration when required.
- The approval does not relate to any such medicine that a parent or guardian has supplied to a school that has been obtained on either a prescription or from a pharmacy for individual use by the child/student of that parent or guardian. The administration of dispensed medicines are provided for under the relevant sections of the *Health (Drugs and Poisons) Regulation 1996*, including those that relate to carers, namely sections 74, 183 and 270.
- The approval holder should be aware that this approval makes the person an endorsed person under the provisions of the *Health (Drugs and Poisons) Regulation 1996*. As such, endorsed persons may have other legal obligations under that legislation that need to be complied with. The approval holder should therefore familiarise themselves with their relevant obligations under the HDPR. If they require any clarification of these obligations they can contact their relevant Hospital and Health Service throughout the state. These contacts are available from the following web address.
<http://www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units/default.asp>
- Please note that no expiry reminder advice will be issued in relation to this approval. Should you wish this approval to be reissued then a fresh application should be made approximately one month prior to expiry.

**INFORMATION NOTICE
ON DECISION TO INCLUDE CONDITIONS ON AN ENDORSEMENT**

Health (Drugs and Poisons) Regulation 1996

Section 18(4)

Notice is given to the approval holder that, the conditions included on approval AG003859913 have been imposed for the reasons stated below.

REASONS:

- Condition 1:* Limits the obtaining and administration of the medicine to a specific purpose.
- Condition 2:* Ensures that the medicine is obtained in a manner consistent with the provisions of the *Health (Drugs and Poisons) Regulation 1996*.
- Condition 3:* Restricts the access of the medicine to approved persons only.
- Condition 4:* Ensures safe, correct and appropriate use of the medicine.
- Condition 5:* Ensures accountability in relation to the administration of the medicine.
- Condition 6:* Limits the life of the approval and restricts the approval holder to administering and using the medicine on the current approval only.

You have the right to have the decision reviewed by the Queensland Civil and Administrative Tribunal (QCAT). Such review must be made within 28 days from this notice.

Form 23 – Application to review a decision is available from the QCAT website at :
www.qcat.qld.gov.au.

If you wish to seek a stay of a decision, you must complete form 44 – Application to stay a decision, also available from the QCAT website.